



Portfolio Holder Report

The portfolio holder will make a decision on this item after seven days have elapsed (including the date of publication).

Report of:	Portfolio Holder	Date of publication
Mark Broadhurst, Service Director Health and Wellbeing	Cllr Alan Vincent, Resources Portfolio Holder	14 March 2019

Contract renewal for the delivery of Wyre Wheels

1. Purpose of report

- 1.1 To seek Portfolio Holder agreement for an exemption to the Council's contract procedures in order to renew the contract with Fylde Coast YMCA for the delivery of Wyre Wheels.

2. Outcomes

- 2.1 To renew the Fylde Coast YMCA contract for the delivery of Wyre Wheels.

3. Recommendations

- 3.1 Fylde Coast YMCA will be given a further contract for one year with an option to extend for a further two years to deliver the Wyre Wheels Programme.
- 3.2 That approval is given to proceed under the exemption to Contract Procedures contained within the Financial Regulations and Financial Procedure Rules (Appendix F) on the grounds that exceptions may apply where "goods, works or services are of a specialist nature carried out by only one or a limited number of firms with no reasonably satisfactory alternatives available."

4. Background

- 4.1 Wyre Wheels is a cycling programme which provides access to a variety of adapted bikes for disabled adults.
- 4.2 Weekly sessions are delivered at Fleetwood YMCA and have been since the programme commenced in 2012.

- 4.3** The Wyre Wheels Programme was contracted out to Fylde Coast YMCA in 2016 following a restructure within the sports development service and the decision to commission and deliver certain sports development activities externally.
- 4.4** Fylde Coast YMCA offer unique opportunities via staff and facilities and provide financial support to the programme through reductions in facility hire costs. It is believed that value for money is achieved through the existing partnership arrangements and opportunities for the procurement of alternative providers are very limited.
- 4.5** The programme currently attracts 868 visits per year and is supported by a team of volunteers.

5. Key issues and proposals

- 5.1** To renew the contract to deliver the Wyre Wheels programme with Fylde Coast YMCA for one year, with an option to extend for a further two years at a cost of £5,790 in each year.

6. Delegated functions

- 6.1** The matters referred to in this report are considered under the following executive function delegated to the Resources Portfolio Holder: To consider departures from Rules relating to financial and contractual matters if appropriate (as set out in Part 3 of the council's constitution).

Financial and legal implications	
Finance	The cost of the contract extension is £5,790 in year one and will be met from within the existing sports development budget (3070/46850). Should the contract be extended then the price will be fixed at £5,790 in years two and three as well.
Legal	The award of the contract complies with the exemptions contained in the Council's contract procedures contained within the Financial Regulations and Financial Procedure Rules (Appendix F)

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	✓
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

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List of background papers:		
name of document	date	where available for inspection
None		

List of appendices

None

dems/ph/res/cr/19/0003a11